


**CLEVELAND  
METROPOLITAN  
SCHOOL DISTRICT**

Purchasing Department  
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February 12, 2019

To: All Vendors

From: Seletha R. Thompson   
Purchasing Analyst

Re: **Addendum #2 for RFP 21265 – Workday Automated Testing Solution**

*Below is **Addendum #2 for RFP #21265**. This addendum supplements and amends the items in the Specifications. This addendum must be noted on the Addendum Acknowledgement Form found in the RFP. Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the proposal to be rejected.*

Below are questions and respective answers received for **RFP 21265 – Workday Automated Testing Solution**

**Comprehensive Question and Answer List**

- 1. Is there any flexibility in the implementation schedule since we do not know your custom integration and high complex business processes?**

**Answer:** Please refer to page 58 sections III and IV of the RFP.

- 2. What is the last date for project completion?**

**Answer:** Per page 62 of the RFP, we expect 6 to 8 weeks for implementation. Please refer to page 58 Sections III and IV for details as the proposer is expected to provide a schedule.

- 3. Can the project be delivered in phases? Most commonly used business processes/integrations first, followed by least commonly used processes/integrations.**

**Answer:** The proposer is expected to provide the schedule, however all items in the RFP must be met as part of this project proposal.

- 4. Since we do not know your custom integration and high complex business processes as of today. Is it possible to get an extension on the RFP due date in order for us to formulate the most in depth response that we can?**

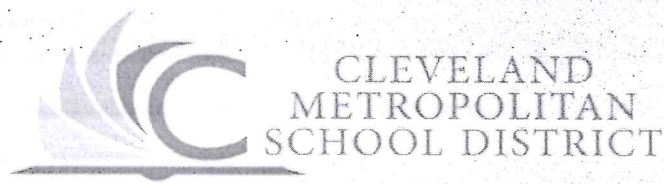
**Answer:** There will be no extension to the RFP due date.

**--End of Comprehensive Question and Answer List--**

**Also: Attached is the Agenda and Sign-In sheet from the Pre-Proposal Conference held February 1, 2018**

**Reminder: RFP 21265 – Workday Automated Testing Solution Responses are due  
February 20, 2019 no later than 1:00 PM (EST)**

**--End of Addendum #2--**



## **RFP# 21265 – Workday Automated Testing Solution**

### **Pre-Proposal Meeting Agenda**

**February 1, 2019**

- I. Introductions**
  - a. CMSD
  - b. Other Guests
- II. Letters to Bidders**
- III. Procurement Process and Requirements**
  - a. Required CMSD Forms to be Submitted
- IV. Project Framework and Delivery**
  - a. ITB Questions
    - i. Last Date for Questions: **February 5, 2019 at 12:00 Noon**
    - ii. Addenda Issue: **February 12, 2019**
  - b. ITB Communication to CMSD
    - i. Questions sent to: [Seletha.Thompson@clevelandmetroschools.org](mailto:Seletha.Thompson@clevelandmetroschools.org)
    - ii. Voice questions: not allowed.
    - iii. CMSD will upload and publish any information and/or answers to questions received via Addendum to the CMSD Website at [clevelandmetroschools.org/purchasing](http://clevelandmetroschools.org/purchasing).
  - c. **Vendor Responses Due: February 20, 2019 at 1:00 PM**
- V. Project Overview**
  - a. Scope Of Work
    - i. Describe Expected Work
    - ii. Specifications
      - 1. Overall Criteria
      - 2. Descriptions
    - iii. Pricing
- VI. Questions and Answers**
- VII. Closing Remarks**
- VIII. Adjournment**



# RFP# 21265 – Workday Automated Testing Solution

## Pre-Proposal Meeting Agenda

February 1, 2019

Name	Company Name & Phone Number	Email
Ahmad Alaraj	CMSD -	ahmad.alaraj@clevelandmetro-
GARY MCKORNEY	CMSD 216-838-0059	GARY.MCKORNEY@CLEVELANDMETROSCHOOLS.ORG
Ken Demming	CMSD	Kenneth.Demming@
Blessing Nwaezu	CMSD 216 838-0123	blessing.nwaezu@cle...
Marcus Kalmeberg	CMSD	marcus.kalmeberg@cle...
Dale Weber	ERP A	dweber@erpa group; cein

## 2/1/2019 0:00

**East Professional  
Center**

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